

CLS Scrip Program – Online Ordering Getting Started at ShopWithScrip.com

ShopWithScrip.com is the online ordering system that our organization will use to gather your scrip orders. This site offers you convenience. You can now order scrip from any internet-connected computer at home, school, or office.

Who Can Use ShopWithScrip?

Any family can use ShopWithScrip: however, to place orders, **you must have a user ID and Password to log into ShopWithScrip.com, which will be provided for you.** When using **ShopWithScrip**, you can either pay using by **PrestoPay** or by **check**. Families can pay on-line when they order using Great Lakes Scrip Center's new PrestoPay payment system. Doing so eliminates your need to drop off a check for your order. More convenience, fewer steps, easier fundraising!

PrestoPay is **not** a credit card system, since credit cards reduce your program's ability to raise money. Instead, PrestoPay uses the safe and reliable NACHA electronic funds transfer system which is just as secure, and much more affordable. To use PrestoPay, you simply register your account information once in a secure environment and then verify it again a few days later. After you register for PrestoPay, you will receive an approval code. **Please e-mail your approval code to Brenda Carey, www.BrendaDBD@aol.com, to complete the registration process.** From then on you can elect to pay with PrestoPay at the time you order and pay a modest convenience fee of \$.15 each time.

To fully understand the powerful features of PrestoPay, simply log on to ShopWithScrip.com and click on the PrestoPay link in the left side navigation bar of your account dashboard. There you'll find additional information in three short video tutorials.

When paying by **check**, we must receive checks by noon on Sunday for your order to be placed. If we do not have your check, your order will be cancelled for that week.

When you place your order online, your order **will not be filled** until our restock has been received for the week. We place orders on Sunday evening. Orders will be sent home on Thursday or Friday, or will be sent with your church representative for the following Sunday.

When using shop with Scrip there are many options. They now offer **reloads** for some suppliers. Simply purchase a card from your scrip representative and register the card through your ShopWithScrip account. The card can then be reloaded as needed. There is a \$.15 processing fee from Great Lakes. Be sure to use **PrestoPay** if you are reloading cards.

Another option is **ScripNow!** This is scrip you print from your computer. PrestoPay is also used for this option.

Six Easy Ways to Order

To place an order, you can shop from your Family Homepage!

- **Favorites:** Order the same products each week? Add these items to your Favorites list for easy ordering in the future.
- **Express Add:** Know exactly what you want? Quickly add the items to your cart using this feature.
- **Reload:** Don't want to wait for your card to be shipped? Easily add funds to selected cards here.
- **Specials:** Want to order items with special rebates available for a limited time? Add these items to your cart directly from the specials list.
- **Browse:** Looking for a gift? Not sure, what's available? Use this feature to shop by category.
- **Scrip Now!:** Want to print an eCard to use at the retailer or for online shopping? Order ScripNow! eCards and you can print directly from your ShopWithScrip account.

How to Login

To log in to ShopWithScrip, first open up your web browser, and go to www.shopwithscrip.com.

<u>Member Login:</u> Username _____ Password _____

1. Once you have logged in to ShopWithScrip, for your protection, please change your password.
2. Update address, phone number, etc.
3. Choose a pick up method. Pick up method applies to all orders placed through ShopWithScrip.

CLS – sends order home with your child at Central Lutheran School

STP - sends order to St Paul for Sunday pick up

ELC - sends order to Emanuel for Sunday pick up

MLC - sends order to Martini Sunday for Sunday pick up

4. To eliminate confusion, this pick up method needs to remain the same for all or your online orders.



Using ShopWithScrip.com

You can manage your account through the Family Homepage. To access this, click “**My Account**,” at the top of any page. From here, you can check your account activity, change your profile and password, add, remove, and modify organizations you belong to and read coordinator and site announcements. You can also run your own order and rebate histories and view or print any ScripNow! eCards that you’ve previously ordered.

****When looking at your current rebate amount the amount shown is before the 50% split.****

Please fee free to call ShopWithScrip.com at 1-800-727- 4715 for any questions regarding the use of ShopWithScrip.com.

Please contact Brenda Carey at 260-493-7913 for questions regarding your login and password.

****** KOHL’S ******

When ordering Kohl’s on ShopWithScrip be sure to use **Kohl’s (local)**. We purchase Kohl’s directly from Kohl’s so we receive a 5% rebate. If Kohl’s is purchased through Great Lakes, the rebate is only 4%.

Thank you for your participation in the CLS Scrip Program!